Duties May Include:

- Taking medical histories
- Recording vital signs
- Collecting and preparing lab specimens
- Sterilizing medical instruments
- Preparing patients for examination
- Drawing blood
- Giving injections
- Handling office administration duties

Possible Employment Opportunities:

- Physicians offices
- Public and private hospitals
- Outpatient facilities
- Chiropractic offices
- Optometrists offices
- Podiatrists offices
- Residential care facilities
- Nursing homes

For comprehensive consumer information visit carrington.edu/cc/ma

* Program availability varies by location. Carrington College reserves the right to update information as it becomes available. Information is current at the time of printing. For the most updated information, visit carrington.edu.

† There are multiple certification opportunities available in the Medical Assisting field, the most recognized of which are the Registered Medical Assistant (RMA) credential and the Certified Medical Assistant (CMA) credential. Graduates at all locations are eligible to sit for the national certification exam to attain the Registered Medical Assistant (RMA) credential. Graduates of the Medical Assisting program at Boise, Mesa, Phoenix, Portland, Spokane and Tucson are also eligible to sit for the national exam to attain the Certified Medical Assistant (CMA) credential. Carrington College prepares students to take appropriate certification and licensure exams related to their individual majors. The College does not guarantee students will successfully pass these exams or be certified or licensed as a result of completing the program.

Student Learning Outcomes

Upon completion of the Medical Assisting program, graduates will be able to:

- Perform clerical and bookkeeping functions, and process insurance claims within the medical office setting.
- Conduct a variety of diagnostic tests using equipment, materials and techniques within the scope of practice.
- Perform and assist with routine patient procedures and care as they relate to a medical setting.
- Maintain supplies and equipment as it relates to a medical setting.
- Demonstrate proficiency in critical thinking and information management.

<table>
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<tr>
<th>Medical Assisting Courses</th>
<th>Lecture Hours</th>
<th>Lab Hours</th>
<th>Clinical Hours</th>
<th>Semester Hours</th>
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<td>FA 100 Foundations for Achievement</td>
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<td>MAC 110 Health Care Administration with Practice Management, Therapeutic Communication and Specialty Lab Tests</td>
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<td><strong>270</strong></td>
<td><strong>180</strong></td>
<td><strong>27.5</strong></td>
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</table>

This program is offered in a six-week format.

Approximate time to complete certificate program: 36 weeks