

Carrington College



**2014-2015 Annual Disclosure
Student Right-to-Know and Campus Security (Clery Act)
Annual Security Report
Alcohol & Substance Abuse Policy
Student Rights under FERPA
(*The Family Educational Rights and Privacy Act*)**

This document includes information for:

San Jose, CA

September 29, 2014

TABLE OF CONTENTS

CAMPUS WATCH	3
REPORTING CRIMES AND EMERGENCIES	3
ANNUAL SECURITY REPORT	3
SIREN EMERGENCY ALERT SYSTEM.....	4
CAMPUS ACCESS, FACILITY SECURITY AND LAW ENFORCEMENT ..	4
SAFETY AND SECURITY	5
SEXUAL OFFENSE AWARENESS	6
RESOURCES FOR VICTIMS OF SEXUAL ASSAULT.....	7
CAMPUS SEX CRIMES PREVENTION ACT	9
STATE SEXUAL OFFENDER REGISTRY LIST.....	9
ALCOHOL AND SUBSTANCE ABUSE POLICY	12
DRUG FREE SCHOOLS & COMMUNITIES ACT	13
LAWS REGARDING ALCOHOL AND DRUGS.....	14
SCHOOL SANCTIONS **	15
LOCAL TREATMENT RESOURCES	15
STUDENT RIGHTS UNDER FERPA.....	16
DIRECTORY INFORMATION.....	17
VOTER REGISTRATION	17
UNAUTHORIZED DISTRIBUTION OF COPYRIGHTED MATERIALS....	17
CC SAN JOSE ANNUAL CAMPUS CRIME STATISTICS	19

CAMPUS WATCH

It's your campus - Protect it!

A truly safe campus can only be achieved through the cooperation of students, faculty and staff. As a member of the Carrington College community, it is your responsibility to report a crime, suspicious activity or other emergencies on campus to the appropriate school official. Should you become a witness to or victim of a crime, immediately report the incident to local law enforcement officials, the student services office, or to the Campus Security/Safety Director of Carrington College. All crimes will be investigated and when appropriate, brought to the attention of the Student Services office for disciplinary hearings.

Purpose of the Annual Disclosure Report

Carrington College prepares this report to comply with the *Jeanne Clery Disclosure of Campus Security and Crime Statistics Act*. The full text of this document can also be found on the <http://carrington.edu/student-consumer-info/> or by visiting your local Administration/Records office. This report was prepared with the assistance of local law enforcement agencies. Campus crime, arrest and referral statistics include those that were reported to local law enforcement and campus faculty and staff. This data may also include crimes that have occurred in private residences or businesses adjacent to the campus.

REPORTING CRIMES AND EMERGENCIES

When making your report of an incident you will be asked to provide the following information:

1. Description of the incident
2. Date, time and location of the incident
3. Description of the persons or vehicles involved in the incident
4. Detail regarding who was notified about the incident

Upon receipt of this report Carrington College will determine the appropriate response, which could include disciplinary action against the offender(s), notification to local law enforcement, notification to the campus community or other public safety alternatives deemed appropriate given the circumstances. Please note that your identity may not be confidential when reporting an incident. Carrington College does not have procedures for voluntary, confidential reporting of crimes.

Once each semester, Carrington College will contact the San Jose police department or the Santa Clara County Sheriff's office and property management to monitor and record crimes that occur within the designated area surrounding the campus that have been reported to the local Police.

All Emergencies –Dial 911

ANNUAL SECURITY REPORT

Carrington College will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the SIREN notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

The Incident Commander/Director of Education will determine if there is a significant emergency or dangerous situation and what segment of the campus community will need to receive a notification.

Carrington College will:

- Test emergency response and evacuation procedures on an annual basis
- Document each test, including the date, time, and whether it was announced or unannounced
- Publicize emergency response and evacuation procedures in conjunction with at least one test per calendar year

SIREN EMERGENCY ALERT SYSTEM

In the event of an emergency or a potentially dangerous threat to the campus or center arises, you will receive timely notification via the SIREN system, on campus flyers, and/or email announcements. Please make sure to keep your contact information updated in SIREN through the student portal at <http://my.carrington.edu/>.

Area Police/Fire Non-Emergency Numbers:

<u>County/City</u>	<u>Police</u>	<u>Fire/Paramedic</u>
Santa Clara/San Jose	311 or 408-277-8900	311 or 408 277-8950
Santa Clara County	408 299-3233	408 299-3233
Morgan Hill	408-354-8600	408-779-2101
Gilroy	408-846-0350	408-846-0370

CAMPUS ACCESS, FACILITY SECURITY AND LAW ENFORCEMENT

San Jose Campus

The Facilities department maintains the building and grounds with a concern for safety and security. Facilities staff inspect the facility regularly, promptly make repairs affecting safety and security hazards, and respond to reports of potential safety and security hazards such as broken windows, locks, etc. Students and staff can assist the Facilities staff by calling (408) 960-0161 to report concerns. Additionally, the Facilities Manager routinely inspects the grounds and building to review lighting and other environmental concerns for safety.

There are fire alarms and pull stations throughout the facility that should be used only in the event of an emergency. If an emergency requires evacuation, there are signs clearly posted throughout the building indicating the best routes for evacuation.

The building is generally open from 7:30 a.m. to 10:30 p.m. Monday through Thursday, and 8:00 a.m. to 5 p.m. on Fridays. When the building is closed, it is locked and monitored by a security company. Access to classrooms and laboratories is limited to those enrolled in the courses meeting there. Access to on- and off-campus activities is limited to actively enrolled students and their guests. Students are responsible for the behavior of their guests at all times at campus-arranged events. Carrington College reserves the right to require that student identification cards be presented for admittance to certain locations and events. Carrington College may also require students to register their guests with Student Services prior to attendance. Student and staff identification cards should be worn at all times.

The on-duty security officer serves as an escort and on-campus security Monday through Thursday from 5:30 p.m. to 11:30 p.m. and from 4:00 p.m. to 7:00 p.m. on Fridays. The uniformed guard must be called to respond to emergencies and can be contacted at (408) 866-1111. The security officer has the authority to ask questions and request identification at any time. Criminal incidents will be referred to local law enforcement.

All crime victims and witnesses are strongly encouraged to report incidents to both campus security and local police. Prompt reporting will ensure timely warning notices to the campus community and timely disclosure of crime statistics.

Students living in off-campus student housing facilities should check with the apartment landlord for specific safety and security measures at their complex. Although most complexes provide keys for individuals and restrict access to apartments, the level of additional security varies from complex to complex. Crimes committed at off-campus housing should be immediately reported to the Police department with jurisdiction over the complex and as soon as reasonably possible to the Student Services department.

The campus security department maintains a policy concerning the monitoring and recording, through local police departments, of criminal activity in which students engaged at off-campus locations of student organizations officially recognized by the institution, including student organizations with off-campus housing facilities.

San Jose Center

The center is located in a public office building. This building has its own security and maintenance staff that must adhere to strict regulations of various city ordinances and routine inspections (i.e., Fire Department). The Center lists the hours it is accessible on the student bulletin board. Admittance to the Center during off hours must be arranged with the Director of Education or Incident Commander in conjunction with the building manager. Access to classroom facilities and computer laboratories is limited to those enrolled in courses. As a further safeguard, these areas are accessible only through doors with combination locks that are regularly changed.

Location Address & Phone #	Building Phone #	Fire Dept Phone #	Police Dept Phone #
Carrington College San Jose Campus 6201 San Ignacio Avenue San Jose, CA 95119	408 960-0161	911	911
After hours emergency #	925-628-3229	911	911

SAFETY AND SECURITY

Campus safety and security is the shared responsibility of both students and staff. To enhance student and staff awareness of their responsibility for personal safety, various information and services including but not limited to the following are provided throughout the year:

- Pamphlets on personal safety
- Emergency safety information
- Optional renters insurance information for housing students
- Safety/security displays in the library and/or student services office
- Use of school publications as a forum for personal safety topics
- School housing inspections to consider security precautions
- Escort services provided by on-duty security officer

Safety and Security Tips

Personal

- Stay alert and tuned in to your surroundings.
- Communicate that you are calm, confident and know where you are going.
- Stay away from isolated areas.
- Stay on the part of sidewalks furthest away from shrubs, dark doorways and alleys.
- Walk with a companion whenever possible.
- Check the back seat before getting into a car. Keep doors locked while driving.
- Don't overload yourself with packages or wear shoes or clothing that restricts movement.
- Avoid displaying large amounts of cash or jewelry.
- Carry a purse close to your body. Carry a wallet in an inside coat or front trouser pocket.
- If you think someone is following you, abruptly switch directions and walk toward an open store, restaurant or lighted home.
- Don't hitchhike or pick up hitchhikers.
- Park in well-lighted areas.
- Avoid isolated bus stops at times when few other people are around.
- Do not reveal your name, phone number or address to strangers.
- Never admit that you are alone or that you will be away from home.
- Keep an eye on neighbors' homes or apartments while they are away and have them do the same for you.
- Keep your local police department's phone number next to your phone.

Residence

- Keep doors locked at all times
- Draw shades and curtains whether or not you are at home
- Keep money and jewelry locked in a safe place
- Leave a light on while you are away or use a timer
- Secure sliding glass doors with commercially available locks or a rigid wooden dowel in the track
- Don't hide spare keys in mailboxes, planters or under doormats
- Make a record of your valuables and keep it in a safe spot
- Don't leave a note that says you are not in
- Never prop doors open
- Keep ladders and tools in a locked area
- Have someone cut your lawn while you're on vacation

Vehicle

- Always lock your car and remove the keys. Make sure the windows are closed
- Lock all valuables in the trunk
- Never leave an ID tag on your key ring
- Leave only the ignition key with parking attendants
- Park in well-lit areas

Office

- Keep your purse, wallet and other valuable items with you at all times or locked in a drawer or closet
- Never leave keys lying out
- Never leave change or cash on the desk or in a top drawer
- Notify security personnel of any suspicious persons or vehicles
- Lock doors when working after normal hours
- Report any broken or flickering lights, and doors that don't lock properly

Campus Crime Statistics are included at the end of this document.

SEXUAL OFFENSE AWARENESS

Definitions

Dating violence is defined as violence committed by a person who: is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors: (1) the length of the relationship; (2) the type of relationship; (3) the frequency of interaction between the persons involved in the relationship.

Domestic violence is defined as felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction.

Forcible sexual offenses are defined as, "Any act directed against another person, forcible and/or against the person's will; or not forcibly or against the person's will where the victim is incapable of giving consent," and include, forcible rape, forcible sodomy, sexual assault with an object, and forcible fondling.

Non-forcible sex offenses are defined as "Unlawful, non-forcible sexual intercourse," and include incest and statutory rape.

Rape is defined as sexual intercourse that is coerced through force or threats of forcibly, or with someone who is unconscious, or incapable of giving consent.

Sexual assault is defined as an offense classified as a forcible or non-forcible sexual offense that is physical contact of a sexual nature, which is against one's with or without one's consent.

Stalking is defined as engaging in a course of conduct directed at a specific person that would cause a reasonable person to: (1) fear for his/her safety or the safety of others; or (2) suffer substantial emotional distress.

Procedures to Follow After an Assault

Victims of sexual assault or rape are strongly encouraged to report the incident in order to deter these assaults and to ensure that victims receive the services they need. Steps should be taken to help deal with the physical and emotional trauma:

1. Go to a safe place; go somewhere to receive emotional support.
2. Report a sexual assault on campus to the Dean of Student Affairs or local leadership.
3. Report the assault to the police. If requested, Carrington College will assist with notification.
4. Preserve all physical evidence. Do not shower, bathe or douche and save the clothing worn.
5. Go to the hospital for medical care. Injuries should be treated and an examination completed to document and collect physical evidence of the assault. Carrington College will assist with transportation if necessary.
6. Seek professional counseling. This can help in the recovery from the psychological effects of the assault.

Please refer to the *Resources for Victims of Sexual Assault* section of this document for a list of local resources that will provide immediate advice and assistance to victims of sexual assault or rape.

Victims of a sexual assault or rape may request a change in their academic arrangements by contacting their Dean. Changes will be made if feasible and reasonable to do so.

All reports filed with Carrington College will remain confidential. Staff and faculty should report any on-campus sexual offenses to the Human Resources Office and the proper authorities.

Disciplinary Action

Disciplinary procedures and sanctions as outlined in the Student Code of Conduct will be followed once charges are brought after an alleged sexual assault. Both the accuser and the accused are entitled to the same opportunities to have others present during a disciplinary hearing. Both the accuser, upon his/her written request, and the accused, of a crime of violence or a non-forcible sex offense, will be informed of the results of any disciplinary proceedings conducted as a result of an alleged sexual assault.

Sexual Offense Awareness

Additional information regarding Carrington's programs to prevent an incident, as well as the procedures to follow once an incident occurs (which includes a standard of evidence that will be used during any institutional conduct proceeding arising from such a report), of domestic violence, dating violence, sexual assault, or stalking can be found in Carrington's Sexual Misconduct Response and Prevention Policy found at <http://carrington.edu/student-consumer-info/>.

RESOURCES FOR SEXUAL ASSAULT

National Resources

Rape, Abuse & Incest National Network

1-800-656-HOPE (4673)

<https://www.rainn.org/get-help/national-sexual-assault-hotline>

National Child Abuse Hotline

1-800-422-4453

www.childhelp.org

National Domestic Violence Hotline

1-800-799-7233

1-800-787-3224 (TTY)

www.thehotline.org

National Teen Dating Abuse Lifeline

1-800-273-8255

1-866-331-8453 (TTY)

www.suicidepreventionlifeline.org

Tribal Coalition Resources

Strong Hearted Native Women's Coalition

P.O. Box 2488

Valley Center, CA 92082

Phone: 760-644-4781

Fax: 760-742-3422

Website: www.strongheartedwomen.org

State Domestic Violence Coalition Resources

California Partnership to End Domestic Violence

PO Box 1798

Sacramento, CA 95814

Phone: 916-444-7163

Toll Free: 1-800-524-4765

Website: www.cpedv.org

State Sexual Assault Coalition Resources

California Coalition Against Sexual Assault

1215 K St., Suite 1850

Sacramento, CA 95814

Phone: 916-446-2520

Text/SMS: 916-905-2272

Website: www.calcasa.org

911 Emergency Response

California - Santa Clara County:

Rape Crisis 24-Hour Hotlines

(650) 493-7273 (408) 287-3000

Stanford University

(650) 725-9955

Domestic Violence Crisis Line

1 (800) 572-2782

ON-LINE RESOURCES FOR VICTIMS OF SEXUAL ASSAULT

<http://www.ywca-scv.org/>

www.victimofcrime.org

CAMPUS SEX CRIMES PREVENTION ACT

The Campus Sex Crimes Prevention Act requires sex offenders already required to register in a State to provide notice, as required under State law, to each institution of higher education in that state at which the person is employed, carries on a vocation, or is a student. The act requires that state procedures ensure this registration information is promptly made available to law enforcement agencies with jurisdiction where the institutions of higher education are located and that it is entered into appropriate state records or data systems. These changes became effective two years after enactment of the law (2002).

This act amends the Higher Education Act of 1965 to require institutions of higher education to issue a statement, in addition to other disclosures required under that Act, advising the campus community where law enforcement agency information provided by a State concerning registered sex offenders may be obtained. This change takes effect two years after enactment (2002).

This act amends the Family Educational Rights and Privacy Act of 1974 to clarify that nothing in that Act may be construed to prohibit an educational institution from disclosing information provided to the institution concerning registered sex offenders; requires the Secretary of Education to take appropriate steps to notify educational institutions that disclosure of this information is permitted.

Illinois and California require an institution that contracts with a school district to provide educational services to K-12 students to collect fingerprints of any colleagues who will have regular contact with the K-12 students. This process is maintained by Human Resources.

To check registered sex offenders in a state see the State Sexual Offender Registry List section.

STATE SEXUAL OFFENDER REGISTRY LIST

ALABAMA

Website: <http://dps.alabama.gov/Community/wfSexOffenderSearch.aspx>

Phone Number: 334-353-1172

ALASKA

Website: <http://www.dps.alaska.gov/sorweb/sorweb.aspx>

Phone Number: 907-269-5767

ARIZONA

Website: http://www.azdps.gov/Services/Sex_Offender/

Phone Number: 602-255-0611

ARKANSAS

Website: <http://acic.org/citizens/Pages/sexOffenderInfo.aspx>

Phone Number: 501-682-2222

CALIFORNIA

Website: <http://www.meganslaw.ca.gov/>

Phone Number: 916-227-4974

COLORADO

Website: <http://sor.state.co.us/>

Phone Number: 303-239-4222

CONNECTICUT

Website: http://www.communitynotification.com/cap_office_disclaimer.php?office=54567

Phone Number: 860-685-8060

DELAWARE

Website: <https://desexoffender.dsp.delaware.gov/SexOffenderPublic/>

Phone Number: 302-739-5882

DISTRICT OF COLUMBIA

Website: <http://sexoffender.dc.gov/>

Phone Number: 202-727-4407

FLORIDA

Website: <http://offender.fdle.state.fl.us/offender/homepage.do;jsessionid=0z7yfQ8e0P5tfEGBJIHJdA>

Phone Number: 888-357-7332

GEORGIA

Website: <http://services.georgia.gov/gbi/gbisor/ControllerServlet>

Phone Number: 800-436-7442; metro Atlanta – 678-436-7442

HAWAII

Website: <http://sexoffenders.ehawaii.gov/sexoffender/welcome.html>

Phone Number: 808-587-3350

IDAHO

Website: http://www.isp.idaho.gov/sor_id/

Phone Number: 208-884-7305

ILLINOIS

Website: <http://www.isp.state.il.us/sor/>

Phone Number: 217-785-0653

INDIANA

Website: <http://www.icrimewatch.net/indiana.php>

Phone Number: 317-356-3633

IOWA

Website: <http://www.iowasexoffender.com/>

Phone Number: 515-725-6050

KANSAS

Website: <http://www.accesskansas.org/kbi/ro.shtml>

Phone Number: 785-296-2841

KENTUCKY

Website: <http://kspsor.state.ky.us/>

Phone Number: 202-227-8700

LOUISIANA

Website: <http://www.lsp.org/socpr/default.html>

Phone Number: 800-858-0551

MAINE

Website: <http://sor.informe.org/cgi-bin/sor/index.pl>

Phone Number: 207-624-7270

MARYLAND

Website: <http://www.socem.info/>

Phone Number: 410-585-3600

MISSISSIPPI

Website: <http://state.sor.dps.ms.gov/>

Phone Number: 601-987-1540

MISSOURI

Website: <http://www.mshp.dps.mo.gov/CJ38/search.jsp>

Phone Number: 888-767-6747

MONTANA

Website: <https://app.doj.mt.gov/apps/svow/>

Phone Number: 406-444-2497

NEBRASKA

Website: <https://sor.nebraska.gov/>

Phone Number: 402-471-8647

NEVADA

Website: <http://www.nvsexoffenders.gov/>

Phone Number: 775-684-6262

NEW HAMPSHIRE

Website: <http://business.nh.gov/NSOR/search.aspx>

Phone Number: 603-271-6344

NEW JERSEY

Website: http://www20.state.nj.us/LPS_spoff/SetSession

Phone Number: 609-882-2000

NEW MEXICO

Website:

http://sheriffalerts.com/cap_office_disclaimer.php?office=55290&fwd=aHR0cDovL2NvbW11bml0eW5vdGhmaWNhdGlvb5j b20vY2FwX21haW4ucGhwP29mZmljZT01NTI5MA==

Phone Number: 505-827-9297

NEW YORK

Website: http://www.criminaljustice.ny.gov/SomsSUBDirectory/search_index.jsp

Phone Number: 800-262-3257

NORTH CAROLINA

Website: <http://sexoffender.ncdoj.gov/disclaimer.aspx>

Phone Number: 877-627-2826

NORTH DAKOTA

Website: <http://www.sexoffender.nd.gov/>

Phone Number: 701-328-2210

OHIO

Website: http://www.communitynotification.com/cap_main.php?office=55149

Phone Number: 866-406-4534

OKLAHOMA

Website: <http://sors.doc.state.ok.us/svor/f?p=106:5:0::NO::>

Phone Number: 405-962-6084

OREGON

Website: <http://sexoffenders.oregon.gov/>

Phone Number: 503-378-3720

PENNSYLVANIA

Website: <http://www.pameganslaw.state.pa.us/>

Phone Number: 866-771-3170

PUERTO RICO

Website: <http://sor.cjis.pr.gov/>

Phone Number: 787-793-1234 ext. 3218

RHODE ISLANDWebsite: <http://www.paroleboard.ri.gov/sexoffender/agree.php>

Phone Number: 401-462-0905

SOUTH CAROLINAWebsite: http://www.communitynotification.com/cap_main.php?office=54575

Phone Number: 803-896-2601

SOUTH DAKOTAWebsite: <http://sor.sd.gov/>

Phone Number: 605-773-3331

TENNESSEEWebsite: http://www.tbi.state.tn.us/sex_ofender_reg/sex_ofender_reg.shtml

Phone Number: 888-837-4170

TEXASWebsite: <https://records.txdps.state.tx.us/SexOffender/PublicSite/Index.aspx>

Phone Number: 866-220-0679

UTAHWebsite: http://www.communitynotification.com/cap_office_disclaimer.php?office=54438

Phone Number: 801-495-7700

VERMONTWebsite: http://vcic.vermont.gov/sex_offender

Phone Number: 802-241-5400

VIRGINIAWebsite: <http://sex-offender.vsp.virginia.gov/sor/>

Phone Number: 804-674-2825

WASHINGTONWebsite: <http://www.icrimewatch.net/washington.php>

Phone Number: 630-486-2380

WEST VIRGINIA

Website:

<https://apps.wv.gov/StatePolice/SexOffender/Disclaimer?continueToUrl=http%3A%2F%2Fapps.wv.gov%2FStatePolice%2FSexOffender%2F>

Phone Number: 304-746-2133

WISCONSINWebsite: <http://offender.doc.state.wi.us/public/>

Phone Number: 608-240-5830

WYOMINGWebsite: <http://wysors.dci.wyo.gov/sor/>

Phone Number: 307-777-7809

ALCOHOL AND SUBSTANCE ABUSE POLICY

Carrington College expects all members of its community; students, faculty and staff, to be familiar with and to abide by applicable state, federal and local laws regarding alcohol and drugs. Carrington College forbids the use, possession, distribution or sale of drugs, except permitted substances when taken under a doctor's prescription and consistent with a doctor's instructions. Carrington College specifically prohibits the use, possession, distribution or sale of medical marijuana on its premises or at any Carrington College sponsored event. The unauthorized possession, distribution, sale or consumption of alcoholic beverages anywhere on Carrington College property or at Carrington College-sponsored events is also forbidden. Violation of state, federal or other local regulations with respect to illegal drugs or alcohol are subject to both criminal prosecution and campus disciplinary action. Please

refer to the following sections for additional information: Drug Free Schools and Communities Act, Laws Regarding Alcohol and Drugs, School Sanctions, and Local Treatment Resources, and the Code of Conduct in the Student Handbook.

DRUG FREE SCHOOLS & COMMUNITIES ACT

Educational Guidelines Pertaining to Drug Free Schools & Communities Act

Carrington College expects all members of its community including students, faculty and staff, to be familiar with and to abide by applicable state, federal and local laws regarding alcohol and drugs. Students are also responsible for knowing school regulations concerning alcohol use on campus. Carrington College forbids the unauthorized use, possession, distribution or sale of drugs or alcohol by a student anywhere on school property. Violation of these laws or regulations may subject a student to both criminal prosecution and campus disciplinary action.

Use of illicit drugs and abuse of prescription drugs pose a serious threat to mental and physical health. Alcohol is a drug. Its use in even the smallest amounts may be harmful to some people, and when used to excess, alcohol is harmful to everyone. For this reason, responsible drinking is essential and is expected of those who choose to drink.

Substance

Alcohol (at .08 Blood Alcohol Concentration & Above)

Impaired motor abilities; reduced judgment; sleepiness; increased sexual desire but reduced ability to perform; nausea, vomiting; liver disorders-alcoholic hepatitis, alcoholic cirrhosis; cancer of the-tongue, mouth, throat, esophagus, liver, breast; fetal alcohol syndrome (most common symptom is mental retardation).

Cannabis Marijuana Hash/Hash Oil THC

Diminished-short term memory, motivation & cognition, coordination & concentration, oral communication, reaction time; anxiety & panic reactions; carcinogenic elements in smoke; damaged lungs & respiratory system.

Cocaine (includes Crack Cocaine)

Increased likelihood of risk taking; seizures; sleeplessness; paranoia; irregular heartbeat; can cause sudden death by stroke or heart failure, even in young users; cocaine psychosis (paranoia & hallucinations); ulceration of mucous membranes in the nose; sexual dysfunction; during pregnancy can cause severe physical & emotional problems in babies.

Depressants, Tranquilizers, Barbiturates, Methaqualone

Dangerous effects when mixed with alcohol; calmness & relaxed muscles; slurred speech, staggering gait, loss of motor coordination; altered perceptions; respiratory depression which can result in coma or death; disruption of normal sleep cycle; during pregnancy-birth defects, brain tumors in children; tolerance develops severe withdrawal symptoms; physical & psychological dependence.

Other Stimulants (Excluding Cocaine), Amphetamines, Methamphetamines

Increased heart & respiratory rates; elevated blood; decreased appetite; headaches; blurred vision; dizziness; sleeplessness; anxiety; amphetamine psychosis-violent behavior, hallucinations, delusions, paranoia; drug tolerance & dependency; mood swings; ulcers; mental confusion.

Psychedelics, LSD, Mescaline, Psilocybin, Phencyclidine (PCP), MDMA (Ecstasy), MDA

Distorted sense of distance, space and time; blockage of pain sensations; nausea, vomiting & diarrhea; severe mood disorders, panic depression, anxiety; greater suggestibility & feelings of invulnerability; unpredictable reactions if drugs are "cut" with impurities; tolerance after (3-4 daily doses--higher doses are required to produce same effects).

Narcotics, Opium, Morphine, Codeine, Thebaine, Heroin, Methadone, Darvon, Demerol

Feeling of euphoria followed by drowsiness; nausea & vomiting; respiratory depression; central nervous system depression; use of unsterile needles promotes-AIDS, hepatitis B, endocarditis (infection in the heart); women dependent on opiates have multiple pregnancy complications-spontaneous abortions, still births, anemia, diabetes.

LAWS REGARDING ALCOHOL AND DRUGS

City of San Jose CA, and California State Sanctions

IN ADDITION TO THE FEDERAL LAWS, THE STATE OF CALIFORNIA HAS ITS OWN LAWS DEALING WITH CONTROLLED SUBSTANCES. ALCOHOL UNDER AGE CONSUMPTION AND/OR POSSESSION - MISDEMEANOR-DRIVING PRIVILEGES SUSPENDED FOR ONE YEAR AND \$125 LICENSE REISSUE FEE. OPEN CONTAINER IN MOTOR VEHICLE -MISDEMEANOR-FINE \$390 DRIVING UNDER THE INFLUENCE -MISDEMEANOR-48 HOURS TO 6 MONTHS JAIL TIME, \$390-\$1000 FINE AND \$125 LICENSE REISSUE FEE. MARIJUANA AMOUNT POSSESSED WILL DETERMINE THE PENALTY -6 MONTHS (MIN)-10 YEARS (MAX)-PLUS FINE ALL OTHER NARCOTICS FELONY -AMOUNT POSSESSED WILL DETERMINE THE PENALTY -2 YEARS (MIN)-10 YEARS (MAX)-PLUS FINE * INFORMATION IS GIVEN FOR FIRST OFFENSE ONLY. REPEAT OFFENSES CARRY PROGRESSIVELY GREATER SANCTIONS. TRAFFICKING (SELLING) ANY OF THE ABOVE DRUGS, EXCLUDING ALCOHOL, ARE ALL FELONIES. AMOUNT AND TYPE OF DRUG POSSESSED FOR SALE WILL DETERMINE PENALTY. THE ABOVE INFORMATION IS PRESENTED AS GUIDELINES FOR EDUCATIONAL PURPOSES BUT IS NOT BINDING. ACTUAL PENALTIES AND D SANCTIONS IMPOSED WILL BE DETERMINED BY THE FACTS RELATING TO EACH INDIVIDUAL.

CALIFORNIA CODES

HEALTH AND SAFETY CODE

SECTION 11550-11555

11550. (A) NO PERSON SHALL USE, OR BE UNDER THE INFLUENCE OF ANY CONTROLLED SUBSTANCE WHICH IS (1) SPECIFIED IN SUBDIVISION (B), (C), OR (E), OR PARAGRAPH (1) OF SUBDIVISION (F) OF SECTION 11054, SPECIFIED IN PARAGRAPH (14), (15), (21), (22), OR (23) OF SUBDIVISION (D) OF SECTION 11054, SPECIFIED IN SUBDIVISION (B) OR (C) OF SECTION 11055, OR SPECIFIED IN PARAGRAPH (1) OR (2) OF SUBDIVISION (D) OR IN PARAGRAPH (3) OF SUBDIVISION (E) OF SECTION 11055, OR (2) A NARCOTIC DRUG CLASSIFIED IN SCHEDULE III, IV, OR V, EXCEPT WHEN ADMINISTERED BY OR UNDER THE DIRECTION OF A PERSON LICENSED BY THE STATE TO DISPENSE, PRESCRIBE, OR ADMINISTER CONTROLLED SUBSTANCES. IT SHALL BE THE BURDEN OF THE DEFENSE TO SHOW THAT IT COMES WITHIN THE EXCEPTION. ANY PERSON CONVICTED OF VIOLATING THIS SUBDIVISION IS GUILTY OF A MISDEMEANOR AND SHALL BE SENTENCED TO SERVE A TERM OF NOT LESS THAN 90 DAYS OR MORE THAN ONE YEAR IN A COUNTY JAIL. THE COURT MAY PLACE A PERSON CONVICTED UNDER THIS SUBDIVISION ON PROBATION FOR A PERIOD NOT TO EXCEED FIVE YEARS AND, EXCEPT AS PROVIDED IN SUBDIVISION (C), SHALL IN ALL CASES IN WHICH PROBATION IS GRANTED REQUIRE, AS A CONDITION THEREOF, THAT THE PERSON BE CONFINED IN A COUNTY JAIL FOR AT LEAST 90 DAYS. OTHER THAN AS PROVIDED BY SUBDIVISION (C), IN NO EVENT SHALL THE COURT HAVE THE POWER TO ABSOLVE A PERSON WHO VIOLATES THIS SUBDIVISION FROM THE OBLIGATION OF SPENDING AT LEAST 90 DAYS IN CONFINEMENT IN A COUNTY JAIL.

CALIFORNIA PENAL CODE

DRINKING:

647. EVERY PERSON WHO COMMITS ANY OF THE FOLLOWING ACTS IS GUILTY OF DISORDERLY CONDUCT, A MISDEMEANOR:

(F) WHO IS FOUND IN ANY PUBLIC PLACE UNDER THE INFLUENCE OF INTOXICATING LIQUOR, ANY DRUG, CONTROLLED SUBSTANCE, TOLUENE, OR ANY COMBINATION OF ANY INTOXICATING LIQUOR, DRUG, CONTROLLED SUBSTANCE, OR TOLUENE, IN A CONDITION THAT HE OR SHE IS UNABLE TO EXERCISE CARE FOR HIS OR HER OWN SAFETY OR THE SAFETY OF OTHERS, OR BY REASON OF HIS OR HER BEING UNDER THE INFLUENCE OF INTOXICATING LIQUOR, ANY DRUG, CONTROLLED SUBSTANCE, TOLUENE, OR ANY COMBINATION OF ANY INTOXICATING LIQUOR, DRUG, OR TOLUENE, INTERFERES WITH OR OBSTRUCTS OR PREVENTS THE FREE USE OF ANY STREET, SIDEWALK, OR OTHER PUBLIC WAY.

FEDERAL

Federal law penalizes the unlawful manufacturing, distribution, use, sale, and possession of controlled substances. The penalties vary based on many factors, including the type and amount of the drug involved, and whether there is intent to distribute. Federal law sets penalties for first offenses ranging from less than one year to life imprisonment and/or fines up to \$10 million. Penalties may include forfeiture of property, including vehicles used to possess, transport, or conceal a controlled substance; the denial of professional licenses or Federal benefits, such as student loans, grants, and contracts; successful completion of a drug treatment program; community service; and ineligibility to receive or purchase a firearm. Federal law holds that any person who distributes, possesses with intent to distribute, or manufactures a controlled substance on or within one thousand feet of an educational facility is subject to a doubling of the applicable maximum punishments and fines. See the Federal Controlled Substances Act at 21 USC 800.

SCHOOL SANCTIONS **

(APPLIED TO ALL CATEGORIES OF SUBSTANCES)

The following are prohibited under the Code of Conduct applicable to students:

- Use, possession or distribution of narcotic or other controlled substances, except as expressly permitted by law, or being under the influence of such substances.
- Use, possession or distribution of alcoholic beverages, except as expressly permitted by law and College regulation; or public intoxication.

The sanctions listed below may be imposed upon any student/covered person found to have violated the Code of Conduct. The listing of the sanctions should not be construed to imply that covered persons are entitled to progressive discipline. The sanctions may be used in any order and/or combination that the College deems appropriate for the conduct in question.

- a) Warning - A verbal or written notice that the respondent is in violation of or has violated University regulations.
- b) Probation - A written reprimand with stated conditions in effect for a designated period of time, including the probability of more severe disciplinary sanctions if the respondent is found to be violating any University regulation(s) during the probationary period.
- c) Loss of Privileges-Denial of specified privileges for a designated period of time.
- d) Fines - Fines may be imposed, as determined or approved by the University.
- e) Restitution - Compensation for loss, damage or injury. This may take the form of appropriate service and/or monetary or material replacement.
- f) Carrington College Suspension - Separation of the respondent from the College for a definite period of time, after which the respondent is eligible to return. Conditions for readmission may be specified.
- g) College Expulsion - Permanent separation of the respondent from all Carrington College campuses and DeVry Education Group institutions.

FACULTY AND STAFF

Colleagues of the institution are prohibited from:

- performing school business under the influence of a controlled substance
- possession, use, sale of a controlled substance
- furnishing or providing a controlled substance to a minor.

Sanctions for this violation could lead up to termination of employment.

**These sanctions are in addition to any criminal sanctions that may be imposed. Student colleagues are subject to both colleague and student sanctions.

LOCAL TREATMENT RESOURCES

The following is a sampling of local area information and treatment resources. A more comprehensive listing of available counseling and treatment programs can be obtained in the Student Central.

ALCOHOLICS ANONYMOUS
408-374-8511

NARCOTICS ANONYMOUS
408-998-4200

OTHER RESOURCES:
DIAL 211

ASPIRE
888-470-1531

STUDENT RIGHTS UNDER FERPA

(The Family Educational Rights and Privacy Act)

Carrington College respects the rights and privacy of its students and acknowledge the responsibility to maintain confidentiality of personally identifiable information.

FERPA is a federal law that affords students the following rights with respect to their education records:

1. **THE RIGHT TO INSPECT AND REVIEW THE STUDENT'S EDUCATION RECORDS**

Students have the right to review their education records within 45 days of the day the institution receives their request. Students should submit to the registrar, dean, or head of the academic department written requests that identify the record(s) they wish to inspect. The institution official will make arrangements for access and notify the student of the time and place where the records may be inspected. If the official to whom the request is submitted does not maintain the records, that official will advise the student of the correct official to whom the request should be addressed.

2. **THE RIGHT TO SEEK AN AMENDMENT OF INACCURATE OR MISLEADING INFORMATION**

Students may ask the institution to amend a record that they believe is inaccurate or misleading. They should write to the official responsible for the record, clearly identify the part of the record they believe should be changed and specify why it is inaccurate or misleading. If the institution decides not to amend the record as requested by the student, the student will be notified of the decision and advised of his or her right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the student when they are notified of the right to a hearing. Following the hearing, if the institution still decides not to amend the record, the student has a right to place a clarifying statement in the record. The institution is not required to consider requests for amendment to grades or disciplinary decisions.

3. **THE RIGHT TO LIMIT DISCLOSURE OF PERSONALLY IDENTIFIABLE INFORMATION**

Students have the right to consent to disclosure of personally identifiable information contained in their educational records, except to the extent that FERPA authorizes disclosure without consent. An exception that permits disclosure without consent is disclosure to school officials who have legitimate educational interests, and the disclosure of directory information. Directory information is not considered to be harmful or an invasion of privacy if disclosed. See additional information on next page.

4. **THE RIGHT TO FILE A COMPLAINT WITH THE U.S. DEPARTMENT OF EDUCATION IF THE INSTITUTION FAILS TO COMPLY WITH FERPA REQUIREMENTS**

Complaints should be directed to:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4605

DIRECTORY INFORMATION

The Family Educational Rights and Privacy Act (FERPA) designates certain student information as “Directory Information” and gives the institution the right to disclose such information without having to ask students’ permission. The items listed below as “Directory Information” may be released for any purpose at the discretion of the institution. Under the provisions of FERPA, students have the right to withhold the disclosure of any or all of the categories of information listed below. **The following information will be released unless students specifically request that their information be withheld:**

- **Directory Information:** Name, address, telephone number, email address, date and place of birth, dates of attendance, previous institution(s) attended, major field of study (program), enrollment status, degrees and awards, past and present participation in officially recognized activities.
- **Career Services:** Students approaching graduation and working with career services staff on career planning, job interviewing and resume preparation authorize release of the following records for a period of fifteen months after graduation: the resume, identifying data, academic work completed, immigration status (if applicable), and authorize career services to verify information graduates provide regarding their employment. At no time is compensation information released or published.

To Withhold Information

To have directory and career services information withheld, students must submit a written request to the Registrar. Once filed, this request becomes a permanent part of the student’s record and no information may be released until the student instructs the institution otherwise.

VOTER REGISTRATION

As a participant in Title IV Federal Student Financial Aid programs, Carrington College would like to remind students who are U.S. citizens of the importance of registering to vote.

If you are interested in participating in local, state, or national elections, please visit the Election Assistance Commission website at www.eac.gov/voter_resources/register_to_vote.aspx to learn how you can register to vote.

UNAUTHORIZED DISTRIBUTION OF COPYRIGHTED MATERIALS

Carrington College strives to provide access to varied materials, services and equipment for students, faculty and staff and does not knowingly condone policies or practices that constitute an infringement of Federal copyright law. Transmitting or downloading any material that you do not have the right to make available and that infringes any patent, trademark, trade secret, copyright or other proprietary rights of any party is prohibited. Installing or distributing pirated or unlicensed software is also forbidden. Violation of these requirements may subject students, faculty and staff to civil and criminal liabilities. Students, faculty or staff members who violate federal copyright law do so at their own risk. Copyright status is applied to a work as soon as it is created. Users should assume that all writings and images are copyrighted.

Title 17 of the United States Code (17 USC §501 et seq.) outlines remedies for copyright infringement that may include some or all of the following: obtaining an injunction to stop the infringing activity; impounding and disposing of the infringing articles; an award to the copyright owner of actual damages and the profits of the infringer, or in the alternative, an award of statutory damages which may be increased if the infringement is found to be willful; an award of two times the amount of the license fee a copyright owner could have gotten; an award of the full costs incurred in bringing an infringement action, and the award of attorney’s fees; and for criminal copyright infringement, fines and imprisonment.

Carrington College maintains a campus network to support and enhance the academic and administrative needs of our students, faculty and staff. Carrington College is required by Federal Law – H.R. 4137 to make an annual disclosure informing students that illegal distribution of copyrighted materials may lead to civil and/or criminal penalties. Carrington College takes steps to detect and punish users who illegally distribute copyrighted materials.

Carrington College reserves the right to suspend or terminate network access to any campus user that violates this policy and Network access may be suspended if any use is impacting the operations of the network. Violations may be reported to appropriate authorities for criminal or civil prosecution.

The existence and imposition of sanctions do not protect members of the campus community from any legal action by external entities.

Alternatives to Illegal Downloading

Illegal downloads hurt artists and deter the incentive to create. U.S. laws protect the rights of individuals regarding their own works. Below are lists of sites that offer free or inexpensive products that you can use without violating copyright law.

FREE AND LEGAL

Clipart: <http://www.coolarchive.com/>
<http://www.presentermedial.com/>
<http://www.clipart.com/>

Fonts:

<http://www.blambot.com/>
<http://www.fonts.com/>

Photos:

<http://www.freefoto.com/>
<http://www.photospin.com/>

Music:

<http://download.cnet.com/>
<http://www.epitonic.com/>
<http://www.betterpropaganda.com/>

CARRINGTON COLLEGE/ SAN JOSE ANNUAL CAMPUS CRIME STATISTICS

Reported in accordance with Uniform Crime Reporting procedures and the
Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act

Total Crimes Reported For:	Campus/Center						Non-Campus Building or Property, Contracted Off-Campus Housing			Public Property			Total		
	2011		2012		2013		2011	2012	2013	2011	2012	2013	2011	2012	2013
Offense Type (includes attempts)	Dorm	Other	Dorm	Other	Dorm	Other									
Murder or Non-Negligent Manslaughter	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Negligent Manslaughter	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Forcible Sex Offenses	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Non-Forcible Sex Offenses:															
Incest	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Statutory Rape	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Robbery	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Aggravated Assault	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	1	0	0	1	0	0
Burglary	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Motor Vehicle Theft	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Arson	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Hate Crimes	Hate Crimes: Provide narrative description of any incidents occurring during the three most recent calendar years. Include date, geographic location, and category of prejudice and offense type. Example: "2013: One on-campus robbery characterized by religious bias."														
Prejudice Categories:	None Reported														
Race															
Gender															
Religion															
Sexual Orientation															
Ethnicity/National Origin															
Political Affiliation or Belief															
Disability	Violence Against Women: Provide narrative description of any incidents occurring during the three most recent calendar years. Include date, geographic location, and offense type. Example: "2013: One on-campus stalking incident."														
Violence Against Women	None Reported														
Sexual Assault															
Domestic Violence															
Dating Violence															
Stalking															

Number of Arrests/Referrals for Select Offenses – San Jose Campus

	Campus/Center						Non-Campus Building or Property			Public Property			Total		
	2011		2012		2013		2011	2012	2013	2011	2012	2013	2011	2012	2013
Offense Type	Dorm	Other	Dorm	Other	Dorm	Other									
Arrests:	N/A														
Weapons Possession	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Drug Law	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Liquor Law	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Referrals:															
Weapons Possession	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Drug Law	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0
Liquor Law	N/A	0	N/A	0	N/A	0	N/A	N/A	N/A	0	0	0	0	0	0