



# Supplement to the 2022-2023 Carrington College Catalog

Effective December 31, 2022

This document is a supplement to the 2022-2023 College Catalog Volume VIII and is provided for the purpose of notifying students of corrections and/or updates to College policy, programs, courses, admissions and graduation requirements which have occurred since the Catalog's publication.

This is a living document; changes will be added until publication of the next Catalog.



# Nursing Bridge

***Updated the LPN Licensing Admission Requirement*** (Catalog p. 96, rev. **December 31, 2022**).

## Admission Requirements

In addition to meeting the College's standard admission requirements, prior to starting the program, candidates must:

- Be at least 18 years of age.
- Pass the ATI TEAS Admission Assessment with a combined score of 58%. There is a fee to test, paid directly to ATI. A second attempt is allowed seven days following the first attempt. A third attempt is allowed 30 days following thesecond attempt. After failing the third attempt, the waiting period is six months. At this point in time, a candidate may start the above process over again.
- Have a current LPN license for the State of Idaho that is in good standing or a multistate compact LPN license that includes the State of Idaho that is in good standing.
- Prior to starting classes, pass a background check, which includes an FBI fingerprint screen and a drug screening completed no more than 90 days prior to enrollment (at the applicant's expense).
- Prior to starting classes, submit proof of a current American Heart Association CPR card (Healthcare Provider). Cards obtained through a hybrid of online and hands-on delivery may be acceptable.
- Prior to starting classes, proof of the following immunizations must be provided by students:
  - **Hepatitis B**
    - Proof of 3 doses of vaccine or titer\* showing positive immunity (*note, full immunity with three doses takes approximately 16 weeks*).
  - **Measles, Mumps, and Rubella (MMR)**
    - Proof of 2 doses (separated by 28 days) or titer\* showing positive immunity.
  - **Varicella**
    - Proof of 2 doses, positive titer\*, or healthcare provider documentation of disease history (*note, the total time is approximately four weeks*).
  - **Tetanus/Diphtheria/Pertussis (Tdap)**
    - Proof of 1 dose within the previous ten years.
  - **Tuberculosis (TB)\*\***
    - Negative 2-step Purified Protein Derivative (PPD) skin test (process below)
      - Initial PPD placement.
      - Read in 48-72 hours.
      - If the initial test is negative, repeat the PPD skin test in 7–21 days.



- If one skin test is positive, a follow-up chest x-ray is required to look for active disease. Documentation of a negative chest X-ray and physician follow-up documenting no evidence of active tuberculosis is required.
- Or lab results showing interferon globulin results.
- **Influenza\*\***
  - Proof of annual flu vaccination.

\* A titer is a blood test that measures the presence and amount of antibodies. A blood sample is taken and tested. If the test is positive (above a particular known value), the individual has immunity to that specific disease.

\*\* Must be completed in the current calendar year and annual follow-up is required while in the program.

## Respiratory Care

***Updated the Respiratory Care Standard Occupational Classification Employment Positions***  
(Catalog p. 122, rev. **December 31, 2022**).

Carrington College prepares students to take appropriate certification and licensure exams related to their individual majors. The College does not guarantee students will successfully pass these exams or be certified or licensed as a result of completing the program.

Employment positions determined to be in field, to calculate the graduate employment rates required by the State of California, for graduates of the Respiratory Care program are: Respiratory Therapists (29-1126.00). More information on these careers may be found at <https://www.onetonline.org/crosswalk/> using the career title or the Standard Occupational Classification (SOC) number.

Individuals seeking to enter this career field may be subject to screenings such as, but not limited to, criminal background checks and drug/alcohol testing prior to clinical rotations to attain occupational licensure/certification or employment and throughout their careers.



# Financial Assistance

## ***Updated the Iowa Refund Policy and Added Military Refund Policy for Iowa Students***

(Catalog p. 250, rev. **December 31, 2022**).

### **Iowa Refund Policy**

All tuition charges will be refunded to Iowa students who withdraw within the first two calendar weeks of instruction.

If an Iowa student terminates from any of the school's programs or courses after the first two calendar weeks of the semester, the student will receive a pro rata refund that is not less than ninety-five percent of the amount of tuition charged to the student multiplied by the ratio of the number of calendar days remaining in the school period to the total number of calendar days in the school period.

Exceptional Tuition Refund Policy – This policy applies when an Iowa student terminates a postsecondary educational program after the first two calendar weeks of the semester due to the student's physically incapacity or, for a program that requires classroom instruction, due to the transfer of the student's spouse's employment to another city. The terminating student shall receive a refund of the tuition charges in an amount that equals the amount of tuition charged to the student multiplied by the ratio of the remaining number of calendar days in the school period to the total number of calendar days in the school period.

A refund of tuition charges shall be provided to the student within forty-five days following the date of the school's determination that a student has terminated from a postsecondary educational program.

### **Military Refund Policy Iowa Students**

Carrington College is supportive of a student who is a member, or the spouse of a member if the member has a dependent child, of the Iowa National Guard or reserve forces of the United States and who is ordered to National Guard duty or federal active duty. Upon verification of orders requiring active duty, the student may select from several tuition credit options:

Options available to qualified students: Upon meeting with the Campus Academic Dean to verify orders, Carrington will work with the student to determine the best plan based on the individual circumstances. Carrington has three options for the student to review and consider:

- Withdraw from the student's entire registration and receive a full refund of tuition and mandatory fees.
- Make arrangements with the student's instructors for course grades, or for incompletes that shall be completed by the student at a later date. If such arrangements are made, the student's registration shall remain intact and tuition and mandatory fees shall be assessed for the courses in full.
- Make arrangements with only some of the student's instructors for grades, or for incompletes that shall be completed by the student at a later date. If such



arrangements are made, the registration for those courses shall remain intact and tuition and mandatory fees shall be assessed for those courses. Any course for which arrangements cannot be made for grades or incompletes shall be considered dropped and the tuition and mandatory fees for the course refunded.

## Regulations

***Updated Campus Safety and Security Section and Added Voter Registration Section***  
(Catalog p. 259 and 262, rev. **December 31, 2022**).

### Campus Safety and Security

Carrington complies with the Campus Crime and Security Act of 1990 and published the required Campus Crime and security report on October 1 of each year. That report for each location is posted to the College Website at <https://carrington.edu/admissions/student-consumer-information/> under the Annual Disclosure Section. Should students be witnesses to or victims of a crime, they should immediately report the incident to the local law enforcement agency and to campus administration. Emergency numbers are posted throughout the school.

The security of all school members is a priority. Each year Carrington publishes a report outlining security and safety information, as well as crime statistics for the community. This report provides suggestions about crime prevention strategies as well as important policy information on emergency procedures, reporting of crimes, and support services for victims of sexual assault. This report is available at each campus. For comprehensive information, please see the section titled Campus Safety and Security in the Student Handbook.

Students with ideas, concerns, or suggestions for improved safety are encouraged to share them, without fear of reprisal, with a faculty member or bring them to the attention of the Campus Academic Dean. Carrington strives to provide a safe and healthy school environment. Students who have medical conditions that would prevent them from engaging in course activities such as working with radiography or certain chemicals should contact the accommodation coordinator at [ADA@Carrington.edu](mailto:ADA@Carrington.edu)

### Voter Registration

Carrington College encourages all eligible students to vote in state, local and federal elections. The U.S. Election Assistance Commission provides a tool at its website, <https://www.eac.gov/voters/register-and-vote-in-your-state> where students can find links to information including the official state office website(s), information about registering to vote and checking registration status, where to vote, and information about early, absentee or by mail voting. The site also lists information about key federal elections dates and deadlines. Please send questions or corrections to [clearinghouse@eac.gov](mailto:clearinghouse@eac.gov).