Medical Billing and Coding

About The Campus

The Carrington College San Jose campus occupies a 48,800 square feet of space in one building. The campus includes classrooms with ceiling-mounted LCD projectors; a Student Success Center equipped with reference materials, textbooks and journals; a learning laboratory; and a dedicated computer laboratory. The Carrington library website offers online resources and professional organization information.

The facilities also include a 24-chair dental hygiene clinic, six-chair radiology lab, four-chair dental assisting lab, eight-bed vocational nursing lab, veterinary technology surgery lab, surgical technology lab, criminal justice lab, medical billing and coding lab, and 20 lecture/laboratories. The campus also features a student break room.

Knowledge and Skills

Knowledge and Skills

Upon completion of the Medical Billing and Coding program, graduates will be able to:

- Demonstrate the skills and knowledge necessary to perform medical coding and process medical insurance billing and claims within the health care setting.
- Perform clerical functions and communicate with other professionals, patients and visitors in the health care setting.
- Demonstrate the ability to apply critical thinking, work collaboratively, communicate clearly and act professionally.

About This Program

Carrington's Medical Billing and Coding certificate and degree-completion programs prepare students for entry-level employment in a medical or dental office, clinic or by independent billing companies. Instruction combines theory and practice to meet the competencies needed to be a medical biller and coder. Students learn to prepare various health claim forms using medical billing software. In doing so, they acquire a working knowledge of human anatomy and medical terminology, as well as comprehension of the legal, ethical and regulatory standards of medical records management. Students learn to accurately interpret medical records, including diagnoses and procedures of health care providers, as well as to document and code the information for submission to insurance companies.

Careers in Medical Billing and Coding

This program culminates in a Certificate of Achievement or an Associate of Science degree.

Careers in Medical Billing and Coding

The medical billing and coding field employs professionals who are responsible for the organization and accurate maintenance of patient medical records. Graduates may find employment as medical billers, medical insurance specialists, medical secretaries, and medical records and health information technicians. Carrington's Medical Billing and Coding certificate and degree-completion programs prepare students for entry-level employment in a variety of health care environments such as:

- Medical offices
- Independent billing companies
- Dental offices
- Clinics
- Private and governmental facilities
- State and local public health departments

Visit Carrington.edu or call:
408-337-3534
Medical Billing and Coding

Medical Billing and Coding Campus-Based Certificate Program Courses

<table>
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<th>Technical Courses</th>
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<th>Lab Hours</th>
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Technical Coursework

Instruction combines theory and practice to meet competencies needed to be a medical biller and coder. Students learn to accurately interpret medical records, including diagnoses and procedures of health care providers, as well as to document and code the information for submission to insurance companies. For the final phase of the program, students participate in a 180-hour externship; online students engage in a capstone project.

Accreditation & Disclosures

Carrington College is accredited by the Accrediting Commission for Community and Junior Colleges, Western Association of Schools and Colleges (ACCJC/WASC), 10 Commercial Blvd., Suite 204, Novato, CA 94949, 415-506-0234, an institutional accrediting body recognized by the Council for Higher Education Accreditation and the U.S. Department of Education.

Additional information about accreditation, including the filing of complaints against member institutions, can be found at accjc.org.

For comprehensive information on Carrington’s accreditation and approvals, visit carrington.edu/accreditation.

Visit carrington.edu/student-consumer-info/ for important information on program outcomes.

Program availability varies by location. Carrington College reserves the right to update information as it becomes available. For the most updated information, visit carrington.edu.

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